Province of Quebec

Municipality of Chichester

Regular meeting of the Chichester Municipal Council held January 10th, 2022 at 7:00pm, held by videoconference due to the current health restrictions in effect.

At which were present, in-person, his Worship Mayor Donald Gagnon, Councillors Neil Maloney, Dustin Denault and Jacques Fleury.

Absent are Councillors Corey Bissonnette, Chrissy Ann Payne and Louis Schryer

Director General, Alicia Jones, is present.

**1.** **Opening of meeting**

Mayor Gagnon welcomes everyone and declares the meeting to be open.

**2.Adoption of agenda**

001-22/01 Moved by Jacques Fleury to accept the agenda as presented and amended.

Adopted

**3. Conflict of interest (if applicable)**

None.

**4.Adoption of minutes**

002-22/01 Moved by Dustin Denault that the minutes of the regular meeting of December 6th, 2021 be adopted.

Adopted

003-22/01 Moved by Jacques Fleury that the minutes of the Special meeting for adoption of the 2022 Budget of December 13th, 2021 be adopted.

Adopted

**5.** **Visitors**

 None.

**6.** **Mayor’s MRC report**

The Mayor gives a verbal report.

**7.** **Committee reports**

***Public Security***

Councillor Fleury, Chair of the Public Security committee, gives a verbal report.

***Roads & Environment***

Mayor Gagnon, Chair of the Roads & Environment committee, gives a verbal report.

004-22/01 *MTQ Road work – Chapeau-Sheenboro Road*

Moved by Neil Maloney to request to the MTQ to add the first portion of the Chapeau-Waltham Road from the Pembroke Road intersection, for approximately 300 meters, to their planned work for 2022; and to ensure that that all the work planned includes additional width and adequate shoulders for pedestrian and cyclists’ safe access.

Adopted

 ***Planning & Development***

Councillor Maloney, Chair of the Planning & Development committee, gives a verbal report.

The Municipal Inspectors Report is given and read.

005-22/01 *Request for zoning change*

Moved by Jacques Fleury to deny the second request made by the property owner of lot # 6 071 928 to have a portion of his property to be designated agricultural, since it is not in the best interest of the Municipality.

Adopted

006-22/01 *Logs End support*

Moved by Jacques Fleury to approve the projects conducted by Logs End along the Ottawa River near our Municipality, and to authorize the Director General to send a letter of support to that effect.

Adopted

***Administration & Finance***

Councillor Schryer, Chair of the Administration & Finance committee, being absent; the Mayor gives a verbal report.

007-22/01 *Code of Ethics ByLaw for Elected Officials*

 Moved by Neil Maloney that the ByLaw relating to the Code of Ethics and Good conduct for Elected Officials be adopted and enacted.

 Adopted

008-22/01 *Remuneration ByLaw*

 Moved by Neil Malonty that the ByLaw relating to the Remuneration of Elected Officials be adopted and enacted.

 Adopted

 *Taxation ByLaw*

 A Notice of Motion is given and a Draft ByLaw is presented by Dustin Denault for the 2022 Taxation.

009-22/01 *Harrington Community Centre*

Moved by Jacques Fleury to approve the annual contribution to the Harrington Community Centre for an amount of $1,000.

Adopted unanimously

010-22/01 *Upper Pontiac Sports Complex*

Moved by Dustin Denault to approve the annual contribution to the Upper Pontiac Sports Complex for an amount of $5,000.

Adopted unanimously

011-22/01 *Annual support - Résidence Meilleur*

Moved by Neil Maloney to approve the annual contribution to Résidence Meilleur, for an amount of $2,500, representing year 5 of 10.

Adopted unanimously

012-22/01 *Bursaries*

Moved by Jacques Fleury to approve the annual student bursaries, of $250 each, to DWKS, ESSC and Pontiac Scholarship Fund.

Adopted

013-22/01 *Memberships – FQM & ADMQ*

Moved by Dustin Denault to approve the expenses for the 2022 annual memberships, and possible conferences, for FQM & ADMQ and to authorize the DG to attend the 2022 events.

Adopted unanimously

014-22/01 *Pontiac Journal Ad Budget 2022*

Moved by Dustin Denault to approve the Pontiac Journal Advertising Budget for 2022, as presented.

Adopted unanimously

015-22/01 *Legal Retainer 2022*

Moved by Jacques Fleury to approve the legal retainer for 2022, as presented by Me Nerio de Candidio from the firm Beaudry-Bertrand, as discussed.

Adopted

***Leisure, Recreation, Tourism & Marketing***

Councillor Payne, Chair of the Leisure, Recreation, Tourism & Marketing committee, being absent, the Mayor gives a report.

016-22/01 *Nichabau Village sign*

Moved by Jacques Fleury to proceed with the design of a welcome sign for Nichabau village, and the request for quotes for purchase and installation, as discussed.

Adopted

**8. Questions from the public**

None.

**9.** **Presentation of accounts**

017-22/01 Moved by Neil Maloney that the bills be paid according to the list distributed.

Adopted

**10.** **Reading of correspondence**

None.

**11.** **Varia**

018-22/01 *Fire Safety cover Plan – Annual Report for Year 4*

WHEREAS the revised fire safety cover plan came into effect on May 1st 2017;

WHEREAS year 4 of the revised fire safety cover plan ended on April 30th 2021;

WHEREAS article 35 of the Fire safety act states that an activity report for the previous year must be prepared, adopted by resolution and sent to the minister each year.

It is moved by Jacques Fleury and resolved to adopt the annual report for year 4 of the revised fire safety cover plan and to transmit this report to the minister.

Adopted

 **12. In camera session**

019-22/01 Moved by Jacques Fleury to proceed with the discussion in camera, at 7:45pm.

Adopted

020-22/01 Moved by Dustin Denault to return to the meeting in progress, at 7:55pm.

Adopted

 *Code of Ethics for Employees*

A Notice of Motion is given and a Draft ByLaw is presented by Dustin Denault regarding the Code of Ethics and Good Conduct for Municipal Employees.

**13.** **Date of next meeting**

021-22/01 Moved by Neil Maloney that the next regular Council meeting will be held on Monday, February 14th, 2022.

Adopted

 **14.** **Closing of meeting**

022-22/01 Moved by Dustin Denault that the meeting be adjourned at 8:05pm.

Adopted

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I, Donald Gagnon, Mayor, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*